

**American College of Emergency Physicians
Clinical Policies Committee Meeting
September 26, 2023
Porto Alegre, Brazil, and Zoom Meeting**

MINUTES

Participants

Committee members in Porto Alegre: Deborah B. Diercks, MD, MSc, FACEP, Chair; Christopher R. Carpenter, MD, MSc, FACEP; Benjamin W. Hatten, MD, MPH, FACEP; Bruce M. Lo, MD, MBA, RDMS, FACEP; Susan B. Promes, MD, MBA, FACEP.*

Committee members participating in all or part of the meeting via Zoom: John D. Anderson, MD, FACEP; John T. Finnell, MD, FACEP, FACMI, Board Liaison; Benjamin Friedman, MD, FACEP; Charles J. Gerardo, MD, MHS, FACEP; Steven A. Godwin, MD, FACEP; Sigrid A. Hahn, MD, MPH; Jason Haukoos, MD, FACEP, Methodologist; Amy Kaji, MD, MPH, PhD, Methodologist; Heemun Kwok, MD, MS, FACEP, Methodologist; Sharon E. Mace, MD, FACEP, FAAP; Kaushal H. Shah, MD, FACEP; Richard D. Shih, MD, FACEP; Scott M. Silvers, MD, FACEP; Michael D. Smith, MD, MBA, FACEP; Molly E.W. Thiessen, MD, FACEP; Stacy Trent, MD, MPH, Methodologist; Jonathan H. Valente, MD, FACEP; Lauren Westafer, DO, MPH, MS, FACEP; Yanling Yu, PhD, Advocate for Patient Safety.

Also present for all or part of the meeting via Zoom: Michelle Blanda, MD, FACEP, Writing Committee on Blunt Trauma; Angela Hua, MD, FACEP; Writing Committee on Early Pregnancy; Travis Schulz, MLS, AHIP, Staff Liaison; Kaeli Vandertulip, MSLS, MBA, AHIP, Staff Liaison.

Agenda

1. Welcome and introductions
2. Disclosures pertinent to the agenda
3. 2023 Council Resolutions
4. Clinical Policy Process and Disposition of Clinical Policies
5. Critical Review of the Clinical Question: Barriers and Solutions
6. Early Pregnancy Draft Critical Questions
7. Blunt Trauma Draft
8. Open Discussion with ABRAMEDE Leadership

Major Points Discussed

1. Welcome and introductions

Dr. Diercks welcomed everyone to the meeting. Participants introduced themselves.

2. New disclosures pertinent to the agenda

There were no new disclosures pertinent to the agenda.

3. 2023 Council Resolutions

*Committee members who traveled to Porto Alegre self-financed their travel.

Dr. Diercks led the conversation on three resolutions which have been proposed for ACEP Council which the committee members feel have the potential for being referred to the CPC. The committee discussed the resolutions and the process for submitting feedback for the Reference Committees.

4. Clinical Policy Process and Disposition of Clinical Policies

Travis led the discussion on the proposed process for the disposition of clinical policies in the context of the single question policy format. He shared the updated algorithm, which includes mechanisms to revise, reaffirm, rescind, or approve additional questions.

5. Critical Review of the Clinical Question: Barriers and Solutions

Dr. Diercks led the conversation regarding selection of critical questions after the committee has had the chance to use the UpPriority tool and compared our process with other organizations' processes. The committee also discussed possible methods for improving the dissemination and implementation of policies. Several members volunteered to work with the Health Informatics Section and Health Information Technology Committee to establish additional mechanisms. Dr. Westafer also shared how *Annals* promotes new policies via social media.

6. Early Pregnancy Draft Critical Questions

Dr. Anderson led the discussion of the draft critical question for early pregnancy. The committee provided recommendations. The writing committee will incorporate their recommendations to hone the critical question.

7. Blunt Trauma Draft

Dr. Gerardo, with assistance from Dr. Shah and Dr. Blanda, led the committee members in the discussion of the draft of the blunt trauma clinical policy. Recommendations were made for revisions to the draft based on the comments. The writing committee will incorporate the revisions into the next draft.

8. Open Discussion with ABRAMEDE Leadership

Committee members who were onsite in Brazil broke and met with ABREMEDE leadership.